

Alberta Catholic School Trustees' Association  
Board of Directors' Meeting No. 365 Minutes\*\*  
September 9, 2016  
Executive Royal Inn Hotel  
8450 Sparrow Drive, Leduc

**PRESENT:**

President  
Vice-President  
Executive Director  
Calgary RCSSD No. 1  
Christ the Redeemer CSRD No. 3  
Catholic Education Association  
of Yukon  
Conseil scolaire Centre-Est  
Conseil scolaire Centre-Nord  
Conseil scolaire FrancoSud  
East Central Alberta CSSRD No. 16  
Edmonton CSSD No. 7  
Elk Island CSRD No. 41  
Evergreen CSRD No. 2  
Ft. McMurray RCSSD No. 32  
Ft. McMurray RCSSD No. 32  
Grande Prairie RCSSD No. 28  
Greater St. Albert RCSSD No. 734  
Holy Family CRD No. 37  
Holy Spirit RCSR No. 4  
Lakeland RCSSD No. 150  
Living Waters CRD No. 42  
Medicine Hat CSRD No. 20  
Red Deer CRD No. 39  
St. Paul ERD No. 1  
St. Thomas Aquinas RCSR  
No. 38  
Yellowknife Catholic Schools  
Alberta Bishops' Liaison  
CCSSA  
CCSSA

Adriana LaGrange  
John Tomkinson  
Dean Sarnecki  
Peter Tepler  
Ron Schreiber  
Sr. Edith Elder  
  
Natalie Beland  
Karen Doucet  
Paul Bourassa  
Greg Ibach  
Larry Kowalczyk  
Michelle Szott  
Gerald Bernakevitch  
Paula Galenzoski  
Tracy McKinnon  
Michael Ouellette  
Serena Shaw  
Margaret Michaud  
Judy Lane  
Kelly Henderson  
Dana Kentner  
Dick Mastel  
Liam McNiff  
Rhonda Lafrance  
Henry Effen  
  
Erin Currie  
Bishop Henry  
Shawn Haggerty  
Jamie McNamara

**REGRETS:**

Past President Tony Sykora  
Conseil scolaire du Nord Ouest Sylvianne Maisonneuve

**1.0  
CALL TO ORDER**

President Adriana LaGrange called the meeting to order at 9:02 a.m.

**1.1  
Opening Prayer**

Judy Lane opened the meeting with a prayer.

Michelle Collett was commended for her 25 years of exemplary service to ACSTA.

**1.2  
May 27, 2016 Board Meeting  
Evaluation**

The President reviewed the previously circulated document.

**2.0  
APPROVAL of the CONSENT  
AGENDA**

MOVED by Michael Ouellette that the consent agenda be approved as circulated.

CARRIED

**2.5  
Approval of the Agenda**

The following items were added to the agenda:  
2.5 Approval of the Agenda  
7.2 Catholic Youth Conference

MOVED by Liam McNiff that the agenda be approved as circulated and amended.

CARRIED

*Presentation of Minutes*

*The minutes are presented in the order of the agenda.*

**3.0  
PROPOSED 2017 ACSTA  
OPERATING BUDGET**

Vice President John Tomkinson presented the proposed 2017 ACSTA operating budget.

MOVED by John Tomkinson that the proposed 2017 ACSTA operating budget be accepted and further, that it be presented to the 2016 Annual General Meeting for approval.

CARRIED

**4.0 ENDS**

**4.1  
ADVOCACY/COMMUNICATIONS**

**4.1.1  
Solicitor/Client Privilege**

MOVED by John Tomkinson that this Board of Directors' meeting is convened under the protection of solicitor/client privilege at the direction of legal counsel, for the primary purpose of asking for and receiving advice in anticipation of litigation or during the progress of the action and for the primary purpose of exploring reasonable settlement prospects of the litigation, specific to item 4.1.2.

CARRIED

**4.1.2  
Committee of the Whole Agenda**

**The following is protected by Solicitor/Client Privilege.**

MOVED by John Tomkinson that the meeting move *in-camera*.

CARRIED

Observers and ACSTA staff were invited to remain in the room for this session.

MOVED by Greg Ibach that the meeting move out of *in-camera*.

CARRIED

MOVED by Serena Shaw that ACSTA send a follow-up letter to the Minister of Education regarding the meeting of September 7<sup>th</sup>.

CARRIED

**4.1.3  
Advocacy/Communications  
Committee Report**

Advocacy/Communications Committee Chair, Serena Shaw spoke to her previously circulated report. ACSTA is looking for photos to include in the memory book being prepared for the 50<sup>th</sup> Anniversary. Directors were encouraged to forward any old photos that they may have on file at their board offices.

**4.1.4  
Municipal Government Act  
Revision**

President Adriana LaGrange reported on the July 21<sup>st</sup> stakeholder meeting regarding the *Municipal Government Act* and the September 1<sup>st</sup> meeting with Minister Larivee.

**4.2  
CATHOLIC EDUCATION  
DEVELOPEMNT**

**4.2.1  
2016 AGM & Convention**

2016 AGM & Convention Chair, Judy Lane provided an update on plans for the AGM & Convention and the 50<sup>th</sup> Anniversary Gala celebration. ACSTA is seeking sponsorship for the Gala Banquet and asked Directors to provide ACSTA with names of organizations or businesses that they work closely with who may be willing to make a one-time donation.

**4.3 GOVERNANCE**

**4.3.1  
Approval of 2016-2019 ACSTA  
Strategic Plan**

MOVED by John Tomkinson that the 2016-2019 ACSTA Strategic Plan be approved as presented.

CARRIED

**4.3.2  
Approval of ACSTA Policy  
Handbook**

Governance Committee Chair John Tomkinson spoke to the previously circulated revised ACSTA Policy Handbook.

There were two revisions made to the draft ACSTA Policy Handbook as follows:  
Policy GP #5 1.  
Remove the word “and” before the words “on an annual basis”.

Policy GP #10 3. – Replace the two suggested scenarios with the following words:  
Awarded to a school Trustee of a Member in recognition of completion of 10, 15, 20 and 25 years of service.

**1<sup>st</sup> Reading**

MOVED by John Tomkinson that the revised ACSTA Board of Directors’ Policy Handbook be accepted as amended and current awards remain in force until after the 2016 AGM.

CARRIED

MOVED by John Tomkinson that the revised ACSTA Board of Directors’ Policy Handbook be considered for second reading.

CARRIED  
UNANIMOUSLY

**2<sup>nd</sup> Reading**

MOVED by John Tomkinson that the revised ACSTA Board of Directors’ Policy Handbook be accepted.

CARRIED

**4.3.3  
Vision Commitment/Core Purpose**

The Executive Director reported that discussion regarding the Vision Commitment and Core Purpose Statements will take place at the February 2017 meeting.

**4.3.4  
2016 AGM Resolutions**

President Adriana LaGrange reported that along with the 2017 operating budget, two resolutions have been submitted from Grande Prairie Catholic Schools and Edmonton Catholic Schools for consideration at the 2016 AGM. The deadline for Boards to submit resolutions is September 20<sup>th</sup>.

**5.0  
GOVERNANCE PROCESS**

**5.1  
President’s Report**

President Adriana LaGrange referred to her previously circulated report.

**5.2  
2017 Board Meeting Dates**

The dates for the September Board meeting were corrected to read September 14-15.

Moved by John Tomkinson that the amended Board of Directors’ meeting calendar be approved.

CARRIED

## **6.0 OWNERSHIP LINKAGE**

### **6.1**

#### **Alberta/NWT Bishops**

ACSTA Liaison Bishop, Bishop Henry reported that the grade 4 catechetical text will be approved by the end of September. He also reported that the Bishops of Alberta and Northwest Territories appreciate the support the new curriculum has received from Alberta Catholic schools.

### **6.2**

#### **ASBA Zone 7 Representative**

Zone 7 Representative Tracy McKinnon and Alternate Zone 7 Representative Michael Ouellette provided reports on the June 16<sup>th</sup> and September 8<sup>th</sup> ASBA Board of Directors' meetings.

### **6.3**

#### **CCSSA**

CCSSA President, Shawn Haggerty, highlighted his previously circulated report and reported on the advocacy work undertaken by CCSSA.

### **6.4**

#### **CCSTA**

President Adriana LaGrange reported that Marino Gazzola and Tony Sykora were acclaimed as President and Vice-President respectively at the 2016 CCSTA Convention. Yellowknife Catholic Schools was commended for the amazing work they did hosting the Convention. CCSTA AGM 2017 will be hosted by Conseil scolaire de district catholique Centre-Sud and the Niagara Catholic School District Board in Niagara Falls, Ontario.

## **7.0 INCIDENTAL INFORMATION**

### **7.1**

#### **Correspondence/Information Items**

President Adriana LaGrange referred to the previously circulated letter.

### **7.2**

#### **Catholic Youth Conference**

President Adriana LaGrange circulated information regarding the Wild West Youth Conference, taking place September 30-October 2 at the Sheraton Red Deer Hotel. Directors were encouraged to promote this event in their districts.

### **8.0**

#### **BOARD EVALUATION**

Directors completed an evaluation.

### **9.0**

#### **FUTURE MEETING**

November 18, 2016, at the Westin Edmonton

### **10.0**

#### **ADJOURNMENT**

The meeting was adjourned at 2:15 p.m.

### **11.0**

#### **CLOSING PRAYER**

Kelly Henderson closed the meeting with a prayer.