

Thursday, February 9, 2023 - Board Orientation	
Opening Prayer	President Harry Salm led the opening prayer.
Land Acknowledgment	<p>President Harry Salm stated the Treaty Land Acknowledgement.</p> <p><i>“We acknowledge that the Treaty territories, on which we stand, are the ancestral lands of the Indigenous peoples, and are common homes to everyone in virtue of God, the Creator’s, gracious gift.”</i></p>
Certificate in Catholic School Trusteeship Sandra Talarico, Newman Theological College	ACSTA Administration committed to email a video clip of the presentation (as well as contact information for Sandra Talarico) to all Board Directors for them to share with their Boards.
Orientation Session 1 President Harry Salm & Vice President Kelly Whalen <ul style="list-style-type: none"> → History of ACSTA → Role of Directors to ACSTA → Role of Directors to Member Boards 	<p>ACSTA Administration will share the Powerpoint Presentation with the Board of Directors for them to share with their school boards.</p> <p>It was agreed that the agenda should include a regular information-sharing item wherein Directors can bring up issues occurring at the local level that others may be experiencing as well.</p>
Faith Formation Activity Director Dean Sarnecki	
Orientation Session 2 Executive Director Eldon Wyant <ul style="list-style-type: none"> → Website → Policy → Strategic Plan 	
Closing Prayer	Executive Director Eldon Wyant led the closing prayer.

Friday, February 10, 2023	
1. Call to Order	President Harry Salm called the meeting to order at 9:00 a.m.
1.1. Opening Prayer	Bishop McGrattan led the opening prayer.
1.2. Land Acknowledgment	<p>President Harry Salm stated the Treaty Land Acknowledgement.</p> <p><i>“We acknowledge that the Treaty territories, on which we stand, are the ancestral lands of the Indigenous peoples, and are common homes to everyone in virtue of God, the Creator’s, gracious gift.”</i></p>

<p>1.3. Oath of Office</p>	<p>President Harry Salm and the ACSTA Board of Directors welcomed Director Terry Harris of the Edmonton Catholic School Board back at the ACSTA Board table.</p> <p>The Board of Directors took the Oath of Office and was required to submit their signed copy to ACSTA.</p>
<p>2. Consent Agenda</p>	
<p>2.1. Accountability Reports</p> <p>2.1.1. GP-1 Governance Commitment</p> <p>2.1.2. GP-2 Philosophical Governing Style</p> <p>2.1.3. GP-3 Role of the Board of Directors</p> <p>2.1.4. GP-4 Duties and Powers of the Board of Directors</p> <p>2.1.5. GP-5 Director Commitment and Responsibility</p> <p>2.1.6. GP-6 Elected Officers' Roles</p> <p>2.1.7. GP-7 External Board Representation</p> <p>2.1.8. GP-8 Meetings of the Board of Directors</p> <p>2.1.9. GP-9 Policy Development, Amendment and Deletion</p> <p>2.1.10 GP-10 Awards</p>	<p>Director Cathie Langmead requested items 2.1.5. GP-5 and 2.1.8. GP-8 be extracted from the Consent Agenda and added as Agenda items 7.7 and 7.8, respectively.</p>
<p>2.2. Internal Standing Committee Reports</p>	
<p>2.2.1. Governance Committee</p>	<p>The Governance Committee provided a written report.</p>
<p>2.2.2. Finance Committee</p>	<p>See 6.1. Finance Committee Report.</p>
<p>2.2.3. Succession Planning Committee</p>	<p>No report.</p>
<p>2.2.4. Faith Formation Committee</p>	<p>The Faith Formation Committee provided a written report.</p>
<p>2.2.5. AGM and Convention Planning Committee</p>	<p>The AGM and Convention Planning Committees provided a written report.</p>
<p>2.2.6. Resolutions Committee</p>	<p>No report.</p>
<p>2.3. Director Reports</p> <p>2.3.1. Calgary RCSSD</p> <p>2.3.2. Catholic Education Association of Yukon (CEAY)</p> <p>2.3.3. Christ the Redeemer CSSD</p> <p>2.3.4. Conseil scolaire Centre-Est</p> <p>2.3.5. Conseil scolaire Centre-Nord</p> <p>2.3.6. Conseil scolaire du Nord-Ouest</p> <p>2.3.7. Conseil scolaire Francosud</p> <p>2.3.8. East Central Alberta CSSD</p> <p>2.3.9. Elk Island CSSD</p> <p>2.3.10. Evergreen CSSD</p> <p>2.3.11. Fort McMurray RCSSD</p>	<p>Director Reports are requested twice a year; half for the meetings in February and the other half in June/May.</p> <p>The following Divisions submitted their Director Reports as requested: Calgary RCSSD, Christ the Redeemer CSSD, Conseil scolaire Centre-Est, Conseil scolaire Centre-Nord, Conseil scolaire du Nord-Ouest, Conseil scolaire Francosud, East Central Alberta CSSD, Elk Island CSSD, Evergreen CSSD, Fort McMurray RCSSD, Grande Prairie RCSSD.</p> <p>Catholic Education Association of Yukon (CEAY) postponed their report for the May meeting.</p>

2.3.12 Grande Prairie RCSSD	
2.4. Representative Reports	
2.4.1. GrACE Report	No report.
2.4.2. ASBA Zone 7 Report	Director Dawn Miller provided a written report.
2.4.3. CCSTA Report	President Harry Salm provided a written report.
2.4.4. OCSB Endowment Fund Committee Report.	No report.
3. Approval of Consent Agenda	MOVED by Director Vince MacDonald THAT the Consent Agenda and its contents be accepted as amended. CARRIED
4. Approval of Agenda	MOVED by Director Dean Sarnecki THAT the agenda be approved as amended. CARRIED
5. Approval of the Minutes	
5.1. Regular Board Meeting Minutes November 18, 2022	Director Dean Sarnecki indicated that his last name had been misspelling in the draft minutes. MOVED by Director Robert Gratton THAT the draft minutes from November 18, 2022 Regular Board of Directors' meeting be approved as amended. CARRIED
5.2. Special Board Meeting Minutes November 20, 2022	Directors Danielle Larsen and Dean Sarnecki indicated that their last names had been misspelling in the draft minutes. MOVED by Director John Kuran THAT the draft minutes from November 20, 2022 Regular Board of Directors' meeting be adopted as amended. CARRIED
5.3. Special Board Meeting Minutes January 11, 2023	MOVED by Director Linda Ellefson THAT the draft minutes from January 11, 2023 Regular Board of Directors' meeting be approved as circulated. CARRIED
5.4. Special Board Meeting Evaluation January 11, 2023	
6. Decision-Making Items	

<p>6.1. Finance Committee Report</p> <p>6.1.1. Quarterly Financial Reports</p> <p>6.1.1.1. Income Statement</p> <p>6.1.1.2. Balance Sheet</p> <p>6.1.1.3. Comparative Income Statement</p> <p>6.1.1.4. Year-to-date budget report</p>	<p>Executive Director Eldon Wyant presented the Financial Committee report as previously circulated.</p> <p>MOVED by Director Cathie Langmead THAT the Financial Reports for the period ending December 31, 2022 be accepted.</p> <p style="text-align: right;">CARRIED</p>
<p>6.2. 2022 Draft ACSTA AGM Minutes</p>	<p>Director Gerald Bernakevitch indicated that his last name had been misspelling in the draft minutes.</p> <p>MOVED by Director Gerald Bernakevitch THAT the draft ACSTA AGM Minutes from November 2022 be presented for approval at the 2023 ACSTA AGM.</p> <p style="text-align: right;">WITHDRAWN</p> <p>MOVED by Director Gerald Bernakevitch THAT the draft ACSTA AGM Minutes from November 2022 be accepted as information.</p> <p style="text-align: right;">CARRIED</p>
<p>6.3. In-Camera Policy, First Reading</p> <p>6.3.1. In-Camera Policy (attached)</p>	<p>Executive Director Eldon Wyant presented the draft policy regarding use of in-camera. Brief discussion followed.</p> <p>MOVED by Director Dean Sarnecki THAT the draft in-camera policy pass first reading.</p> <p style="text-align: right;">CARRIED</p>
<p>6.4. Per Diem Policy, First Reading</p>	<p>Executive Director Eldon Wyant presented the draft policy regarding per diems. Brief discussion followed.</p> <p>MOVED by Director Michael Ouellette THAT the draft per diem policy pass first reading.</p> <p style="text-align: right;">CARRIED</p>
<p>6.5. Reserve Policy, First Reading</p>	<p>Executive Director Eldon Wyant presented the draft policy regarding reserves. Brief discussion followed.</p> <p>MOVED by Director Noreen Radford THAT the draft per diem policy pass first reading.</p> <p style="text-align: right;">CARRIED</p>
<p>6.6. AGM Venue - Executive Director Eldon Wyant</p>	<p>Executive Director Eldon Wyant reviewed AGM venue options for 2023. Brief discussion took place.</p> <p>MOVED by Director Andrew Gustafson THAT the ACSTA Board of Directors authorise the Executive Director to</p>

	<p>engage the Westin hotel in pursuit of a multi-year contract to host the ACSTA AGM (up to a maximum of 5 years).</p> <p style="text-align: right;">CARRIED</p>
6.7. Trustee Professional Development	<p>MOVED by Director Dawn Miller THAT the Board of Directors direct the Finance and Faith Formation Committees to explore the opportunity to support member trustees in completing the Newman College Catholic Trusteeship Certificate, and present options to the Board of Directors at our next regular board meeting.</p> <p>Brief discussion took place regarding the motion.</p> <p style="text-align: right;">CARRIED</p>
6.8. Ad Hoc Hiring Committee	<p>MOVED by President Harry Salm THAT the Board of Directors endorse the re-creation of the Ad Hoc Hiring Committee, to a maximum of 7 members, three of the members being the Bishop, Vice-President, and President.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Director John Kuran THAT the Board of Directors add Directors Andrew Gustafson, Dawn Miller, Gerald Bernakevitch and Michael Ouellette to the Ad-Hoc Hiring Committee.</p> <p style="text-align: right;">CARRIED</p>
7. Discussion Items	
7.1. Director's Report	<p>Discussion took place and a general consensus was established that the Directors' Reports should be posted on the ACSTA website, as well as shared via the Monday Memo.</p>
7.2. ACSTA to take the lead in bringing together organisations to support Catholic education	
7.2.1. Letter from Alberta Mackenzie Provincial Council (CWL)	<p>The letter was provided to the Board of Directors as information.</p>
7.3. Governance Committee Membership	<p>MOVED by Director Dawn Miller THAT the Board of Directors amend Section #1 of the Governance Committee Terms of Reference by striking out '5' and inserting '8'.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Director Vince MacDonald THAT the Governance Committee membership be changed to add Directors Noreen Radford, Terry Harris, and Cathie Langmead; and further, that Director Michael Ouellette be</p>

	<p>added to the Faith Formation Committee in the place of Director Noreen Radford.</p> <p style="text-align: right;">CARRIED</p>
7.4. Blueprints and SPICE	Executive Director Eldon Wyant reviewed and explained several minor changes to the retreats for this year.
7.5. ECSD Update	President Harry Salm reviewed the reinstatement of Edmonton Catholic School Division as a member of ACSTA, and welcomed Terry Harris as the new ECSD Director.
7.6. Pro-Life (Father Dean Dowle)	<p>Brief discussion took place.</p> <p>MOVED by Director Robert Gratton THAT the Board of Directors send an invitation to Fr. Dean Dowle to provide a presentation at one of the meetings in 2023.</p> <p style="text-align: right;">CARRIED</p>
7.7. Accountability Report - Policy GP #5	It was indicated that, under 'Evidence Type', attendance is being reported per evaluation responses; attendance should be recorded as per the attendance lists contained in the meeting minutes.
7.8. Accountability Report - Policy GP #8	It was indicated that the word 'regular' under section 6(c)(i) should be removed.
8. Information Items	
8.1. Executive Reports	
8.1.1. Executive Director Report	Executive Director Eldon Wyant presented the report as previously circulated.
8.1.2. President's Report	President Harry Salm presented the report as previously circulated.
8.1.3. Executive Committee Ratification Report	Nothing to report.
8.2. Advocacy & Government Relations Report	Director of Government Relations & Advocacy Brendan Cavanagh presented the report as previously circulated.
8.3. ACSTA Liaison Bishop Report	Liaison Bishop William McGrattan presented a verbal report.
8.4. CCSSA Report	CCSSA Executive Director Michael Hauptman presented the report as previously circulated.
9. Key Messages to Share With the Boards	<p>The Board of Directors identified the following topics to be shared with their local boards:</p> <ol style="list-style-type: none"> 1. Trustee PD Opportunities 2. Election Readiness 3. Policies and Policy Input Process 4. Governance Structure Review Survey

	5. ECSD is back at the ACSTA table.
10. Next Meeting	The next Board of Directors' Meeting is scheduled for May 25-26, 2023, in person.
11. In Camera	
11.1. Move in-Camera	MOVED by Vice-President Kelly Whalen THAT the meeting move in-camera for a legal issue and a labour issue. CARRIED
11.1.1. Committee of the Whole Agenda	
11.2. Move out of in-Camera	MOVED by Vice-President Kelly Whalen THAT the meeting be moved out of in-camera. CARRIED
12. Closing Prayer	Director John Kuran led the closing prayer.
13. Adjournment	MOVED by Director Linda Ellefson THAT the meeting be adjourned. CARRIED