



Board of Directors' Meeting No. 420

Friday, November 17, 2023 / 1:30 p.m. - 4:30 p.m.
The Westin Edmonton

Minutes

<p>ATTENDANCE</p>	<p>Executive Officers: Harry Salm Kelly Whalen</p>	<p>President Vice President</p>
<p>Regrets</p> <p>Regrets</p>	<p>Board of Directors: Mary Martin Monica Best Andrew Gustafson Danielle Larsen Giscard Kodiane Mario Paradis Geneviève Poulin Robert Gratton Terry Harris Dean Sarnecki Gerald Bernakevitch Cathie Langmead John Croken Noreen Radford Linda Ellefson John Kuran Vince MacDonald Gemma Christie No Representation Katherine Glasgo Cynthia Leyson Lorette Andersen Dawn Miller Susan Waddell</p>	<p>Calgary RCSSD Catholic Education Association of Yukon Christ the Redeemer CSSD Conseil scolaire Centre-Est Conseil scolaire Centre-Nord Conseil scolaire du Nord Ouest Conseil scolaire Francosud East Central Alberta CSSD Edmonton CSSD Elk Island CSSD Evergreen CSSD Ft. McMurray RCSSD Grande Prairie RCSSD Greater St. Albert RCSSD Holy Spirit RCSS Holy Family CSSD Lakeland RCSSD Living Waters CSSD Lloydminster RCSSD Medicine Hat RCSSD Red Deer CSSD St. Paul SD St. Thomas Aquinas RCSSD Yellowknife Catholic Schools</p>
<p>Attended:</p>	<p>Ex-Officio: Archbishop Smith Paul Corrigan Dr. Scott Morrison</p>	<p>Liaison Bishop CCSSA CCSSA</p>
<p>Attended:</p>	<p>Staff Brendan Cavanagh Michelle Collett</p>	<p>Executive Director Office Manager</p>

1. Call to Order	President Harry Salm called the meeting to order at 1:35 p.m.
2. Opening Prayer	Vice-President Kelly Whalen led the Opening Prayer
3. Land Acknowledgement	President Harry Salm stated the Land Acknowledgement.
4. Consent Agenda	
4.1 Approval of Board of Directors' Meeting Minutes 4.1.1 September 7-8, 2023 Regular 4.1.2 October 4, 2023 Special 4.2 Board Meeting Evaluation 4.2.1 September 7-8, 2023	MOVED by Director Linda Ellefson that the consent agenda be approved as circulated. <p style="text-align: right;">CARRIED</p>
5. Approval of the Agenda	Addition to the Agenda: 7. 2 Special Board of Directors' Meeting. MOVED by Director Robert Gratton that the agenda be approved as circulated and amended. <p style="text-align: right;">CARRIED</p>
6. Business Arising from the Minutes	
6.1 Review Committee Terms of Reference	MOVED by Director Dean Sarnecki that the review of the Committee Terms of Reference be directed to the Governance Committee to provide a report back with a recommendation for the February 2024 Board of Directors' Meeting. <p style="text-align: right;">CARRIED</p>
7. New Business	
7.1 2023/2024 Committee Structure	MOVED by Director Gerald Bernakevitch that the Governance Committee shall be composed of 8 members for the 2023/24 calendar year. <p style="text-align: right;">CARRIED</p> MOVED by Director Dawn Miller that the 2023/2024 Committee Structure be approved as presented and amended. <p style="text-align: right;">CARRIED</p>
7.2 Special Board of Directors' Meeting	President Harry Salm advised the Board of Directors of a possible special Board of Directors' Meeting to take place in December 2023.
8. President's Report	
8.1 Items for Information	
8.1.1. Report	President Harry Salm referred to his previously circulated report. He also circulated a summary of the responses to an informal telephone survey that was conducted with individual Directors in early February.

8.2 Items Requiring Action	
8.2.1 Executive Committee Ratification Report	MOVED by Cathie Langmead that the Executive Committee Ratification Report be received as information. CARRIED
8.2.2 Motion to Rescind Board Motion	MOVED by Director Vince MacDonald that the Board of Directors rescind the following motion that was passed at the November 26, 2020 Board Meeting: That the ACSTA invite the GrACE Executive Director once annually as a non-voting member to a ACSTA Board of Directors meeting. CARRIED MOVED by Director Andrew Gustafson that the GrACE Executive Director be invited at least once annually to attend a ACSTA Board of Directors' meeting as a non-voting member. CARRIED
9. Executive Director Report	The Executive Director referred to his previously circulated report. He also stated that the Executive Committee met with Ric McIver and that he requested to be an observer on the GrACE Board.
9.1 Report	
9.1.1 Establish an Advocacy/Communications Committee	MOVED by Director Terry Harris that the Board of Directors establish an Advocacy/Communications Committee and adopt the proposed Terms of Reference. CARRIED
9.1.1.1 Appoint Committee Members	MOVED by John Kuran that the Board of Directors approve the appointment of the following Directors to the 2024 Advocacy/Communications Committee: Monica Best, Linda Ellefson, Terry Harris, Vince MacDonald, and Dean Sarnecki. CARRIED
10. Committee Reports	
10.1 AGM & Convention Planning Committee	
10.1.1 Detailed Planning Guide	The movers and seconders for the 2023 AGM motions were determined.
10.2 Faith Formation Committee	
10.2.1 Report	Faith Formation Committee Chair Dean Sarnecki highlighted his previously circulated report.
10.2.2 Symposium Budget	MOVED by Director Dean Sarnecki that the Board of Directors approve the use of \$12,900 from accumulated surplus funds towards the 2024 ACSTA Symposium. CARRIED
10.3 Finance Committee	
10.3.1 Quarterly Financial Reports	

<p>10.3.1.1 Statement of Operations 10.3.1.2 Balance Sheet</p>	<p>MOVED by Director Linda Ellefson that the quarterly financial reports for the period ended October 31, 2023 be received as information.</p> <p style="text-align: right;">CARRIED</p>
<p>10.4 Governance Committee</p>	
<p>10.4.1 Report</p>	<p>Governance Committee Chair Dawn Miller highlighted the previously circulated Governance Committee report. She provided high-level information about the results of the Governance Summit. The Governance Committee will report the results of the Governance Summit in February 2024.</p> <p>MOVED by Director Dawn Miller that the ACSTA Board of Directors approve the updated Governance Tactical Plan to accomplish the work laid out herein and previously approved in the “Governance Strategic Plan Timeline”.</p> <p style="text-align: right;">CARRIED</p>
<p>10.5 Executive Director Selection Adhoc Committee</p>	<p>MOVED by Director Noreen Radford that the Executive Director Selection Adhoc Committee be dissolved.</p> <p style="text-align: right;">CARRIED</p>
<p>10.6 Succession Planning Committee</p>	
<p>10.6.1 Report</p>	<p>Vice-President Kelly Whalen referred to the previously circulated Succession Planning Committee Report.</p>
<p>10.6.2 Revised Succession Planning Committee Terms of Reference</p>	<p>MOVED by Director Andrew Gustafson that the revised Succession Planning Committee Terms of Reference be approved.</p> <p style="text-align: right;">CARRIED</p>
<p>11. Representative Reports</p>	
<p>11.1 GrACE</p>	<p>The GrACE report was included in the agenda package as information.</p>
<p>11.1.1 Selection of GrACE Representatives</p>	<p>MOVED by Robert Gratton that Director Linda Ellefson and Director Vince MacDonald be appointed as the 2023/2024 Board representatives for GrACE.</p> <p style="text-align: right;">CARRIED</p>
<p>11.2 CCSTA</p>	<p>CCSTA Representative Director Gerald Bernakevitch highlighted the previously circulated CCSTA report.</p>
<p>11.3 Fraternal Collaboration Group</p>	<p>President Harry Salm referred to the previously circulated Fraternal Collaboration Group Report. Directors asked questions for clarification.</p>
<p>11.4 ASBA Zone 7 Final Report</p>	<p>The ASBA Zone 7 Final Report was included in the agenda package as information.</p>
<p>12. Liaison Reports</p>	
<p>12.1 ACSTA Liaison Bishop</p>	<p>ACSTA Liaison Bishop, Archbishop Smith reported on the following initiatives:</p> <ul style="list-style-type: none"> - the assurance document for the Bishops is close to completion;

	<ul style="list-style-type: none"> - strengthening the process for a Bishop’s visitation to schools - the ongoing Synodal process; and - work that is being done in regard to the Bishops’ commitment to walking together with Indigenous peoples.
12.2 CCSSA	CCSSA President Paul Corrigan referred to the previously circulated CCSSA report. He provided highlights from the CCSSA November 16-17 meetings which included a dialogue with the Archbishop and the unanimous approval for a new governance model.
13. In-Camera	<p>Vice-President Kelly Whalen moved the meeting in-camera.</p> <p>ACSTA staff left the room for this portion of the meeting.</p> <p>Director Genevieve Poulin moved the meeting out of in-camera.</p>
14. Key Messages	<p>The Board of Directors identified the following topics to share with local boards:</p> <ol style="list-style-type: none"> 1. The membership for the 2023/24 ACSTA Committees was determined and approved by the Board. 2. The Governance Tactical Plan was approved by the Board. 3. The Governance Committee will be reporting on the results from the October Governance Summit in February 2024. 4. The proactive approach ACSTA is taking towards potential future legislation. 5. ACSTA Symposium – February 9-10, 2024, at Corpus Christi Parish Hall in Edmonton. 6. The establishment of an Advocacy/Communications Committee. The Terms of Reference and committee membership were approved by the Board.
15. Next Meeting	February 5-6, 2024 (via Zoom)
16. Closing Prayer	Director Kathy Glasgo led the Closing Prayer.
17. Adjournment	<p>MOVED by Director Monica Best that the meeting be adjourned.</p> <p>The meeting adjourned at 4:32 p.m.</p>