

**ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION  
2020 OPERATING BUDGET**

Item	<i>Most Recent Audit 2018</i>	2019 Budget	% Chg	2020 Budget
<b>REVENUE:</b>				
Membership Assessments	816,891	859,625	1.9	875,583
Investment Income	12,764	10,000	0.0	10,000
Other	3,000	0	0.0	0
<b>TOTAL REVENUE:</b>	<b>\$832,655</b>	<b>\$869,625</b>	<b>1.8</b>	<b>\$885,583</b>
<b>EXPENSES:</b>				
<b>OFFICE</b>				
Capital Equipment	0	0	0.0	0
Equipment Maintenance	3,093	3,000	13.3	3,400
Equipment Rental	5,533	5,533	0.0	5,534
Facility Rent & Maintenance	69,239	70,535	-31.9	48,000
Library/Subscriptions/Memberships	380	250	0.0	250
Office Supplies/Bank Charges	9,267	5,700	31.6	7,500
Postage	604	500	0.0	500
Telephone/Website/Email	5,568	5,660	1.6	5,750
Amortization	6,286	0	0.0	0
<b>Total Office Expenses:</b>	<b>99,970</b>	<b>91,178</b>	<b>-22.2</b>	<b>70,934</b>
<b>ADMINISTRATIVE</b>				
Audit	8,200	7,688	5.3	8,098
CCSTA Membership	37,256	38,703	4.4	40,401
General Legal	61,270	67,456	-25.9	50,000
Insurance	6,253	6,300	4.8	6,600
<b>Total Administrative Expenses:</b>	<b>112,979</b>	<b>120,147</b>	<b>-12.5</b>	<b>105,099</b>

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Item	<i>Most Recent Audit 2018</i>	2019 Budget	% Chg	2020 Budget
<b>BOARD OF DIRECTORS</b>				
Directors' Travel	60,006	61,625	-2.6	60,000
Zone 7 & GrACE Representatives	2,407	7,500	0.0	7,500
Officers' Honoraria	6,948	7,108	1.5	7,214
Officers' & Directors' Per Diems	16,300	17,535	85.5	32,535
Total Directors' Expenses	85,661	93,768	14.4	107,249
<b>HUMAN RESOURCES</b>				
Salaries & Contracted Services	401,834	436,960	4.4	456,000
Casual Staffing	0	10,000	0.0	10,000
Benefits	58,913	57,000	1.8	58,000
Staff Professional Development	1,839	2,000	0.0	2,000
Executive Director & Staff Travel	20,893	19,000	7.9	20,500
Total Human Resources Expenses:	483,479	524,960	4.1	546,500
<b>ASSOCIATION GOALS</b>				
Advocacy/Communications	148,328	32,000	34.4	43,000
Governance	21,712	7,073	73.9	12,301
Total Association Goals Expenses:	170,040	39,073	41.5	55,301
<b>RESERVES</b>				
Internally Restricted Reserve-Equipment Allocation	0	500	0.0	500
Total Reserves:	0	500	0.0	500
<b>TOTAL EXPENSES:</b>	<b>\$952,129</b>	<b>\$869,625</b>	<b>1.8</b>	<b>\$885,583</b>

Excess (Deficit) of Revenue over Expenses

-119,474