

**ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**Proposed 2024 Budget**

Item	2022 Audited	2023 Budget	2024 Proposed Budget	% Chg
<b>REVENUE:</b>				
Membership Assessments	678,180	704,428	919,876	30.58%
Investment Income	16,010	7,000	24,000	242.86%
SPICE & Blueprints Retreats	335,823	260,000	250,000	-3.85%
AGM & Convention	83,073	90,000	90,000	0.00%
Donations	3,000	3,000	3,000	0.00%
Canada Recovery Hiring Program	3,211	0	0	
Canada Emergency Wage Subsidy	1,807	0	0	
Canada Emergency Rent Subsidy	928	0	0	
<b>TOTAL REVENUE:</b>	<b>\$1,122,032</b>	<b>\$1,064,428</b>	<b>\$1,286,876</b>	<b>20.90%</b>
<b>EXPENSES:</b>				
<b>OFFICE</b>				
Equipment Maintenance	0	3,500	1,010	-71.14%
Equipment Rental	3,593	5,600	6,000	7.14%
Facility Rent & Maintenance	61,745	66,100	66,100	0.00%
Library/Subscriptions/Memberships	97	250	250	0.00%
Office Supplies/Postage/Bank Charges	13,413	11,000	14,000	27.27%
Telephone/Website/Email	6,738	6,500	6,800	4.62%
Amortization	5,042	7,000	5,100	-27.14%
<b>Total Office Expenses:</b>	<b>90,628</b>	<b>99,950</b>	<b>99,260</b>	<b>-0.69%</b>
<b>ADMINISTRATIVE</b>				
Audit	10,455	9,450	9,226	-2.37%
CCSTA Membership	41,784	39,500	40,240	1.87%
General Legal	23,022	40,000	32,000	-20.00%
Insurance	8,074	8,170	8,200	0.37%
<b>Total Administrative Expenses:</b>	<b>83,335</b>	<b>97,120</b>	<b>89,666</b>	<b>-7.68%</b>
<b>BOARD OF DIRECTORS</b>				
Directors' Travel	70,501	36,000	60,000	66.67%
GrACE Representatives	585	3,000	1,500	-50.00%
Officers' Honoraria	7,107	7,200	7,250	0.69%
Officers, Director and Committee Member Per Diem	17,034	20,000	20,000	0.00%
<b>Total Directors' Expenses</b>	<b>95,226</b>	<b>66,200</b>	<b>88,750</b>	<b>34.06%</b>

<b>HUMAN RESOURCES</b>				
Salaries	388,420	410,000	420,000	2.44%
Casual Staffing	0	10,000	10,000	0.00%
Benefits	51,573	95,000	95,000	0.00%
Staff Professional Development	2,444	2,000	2,000	0.00%
Executive Director & Staff Travel	4,397	7,500	7,500	0.00%
External Contracted Services	19,883	15,000	30,000	100.00%
<b>Total Human Resources Expenses:</b>	<b>466,717</b>	<b>539,500</b>	<b>564,500</b>	<b>4.63%</b>
<b>ACTIVITIES</b>				
SPICE and Blueprints Retreats	352,586	259,000	250,000	-3.47%
AGM & Convention	83,343	90,000	90,000	0.00%
Scholarships	6,000	3,000	3,000	0.00%
<b>Total Activity Expenses:</b>	<b>441,929</b>	<b>352,000</b>	<b>\$343,000</b>	<b>-2.56%</b>
<b>ASSOCIATION GOALS</b>				
Advocacy/Communications	8,836	25,000	75,000	200.00%
Governance	10,446	25,000	25,000	0.00%
<b>Total Association Goals Expenses:</b>	<b>19,282</b>	<b>50,000</b>	<b>100,000</b>	<b>100.00%</b>
<b>RESERVES</b>				
Transfer to Capital Reserve	0	0	1,700	100.00%
<b>Total Transfer to Reserves:</b>	<b>0</b>	<b>0</b>	<b>1,700</b>	<b>100.00%</b>
<b>TOTAL EXPENSES:</b>	<b>\$1,197,117</b>	<b>\$1,204,770</b>	<b>\$1,286,876</b>	<b>6.82%</b>
Excess (-Deficit) of Revenue over Expenses	(75,085)	(140,342)		

<b>Reserves at December 31, 2022</b>	
<b>Restricted</b>	
Legislative challenges	\$154,034
Advocacy reserve	\$194,946
Capital reserve	\$1,000
<b>Total Restricted Reserves</b>	<b>\$349,980</b>
<b>Unrestricted</b>	
Special activities	-\$4,001
General activities	\$505,499
Capital asset investment	\$14,175
<b>Total Unrestricted Reserves</b>	<b>\$515,673</b>
<b>TOTAL RESERVES:</b>	<b>\$865,653</b>